



**Board Advisory
Policy Committee**

2425 Jefferson Street
Napa, California 94558
Wappo Room

Thursday, November 20, 2025
1:00 - 2:00 PM

MINUTES

Present: Trustee Martin, Trustee Hart, Superintendent Dr. Mucetti, Assistant Superintendent Dr. Ready, Chief Technology Officer Michels, Education Technology Manager Green.

I. Call to Order at 1:04pm by Trustee Hart.

II. Acceptance of Agenda - Motion by Trustee Martin to accept, 2nd by Trustee Hart, all in favor

III. Discussion Items

- California School Boards Association September 2025 Policy Updates
 - AR 3515 Campus Security - Trustee Martin asked with our new campus modernization projects if we are ensuring all interior doors have locks in place. Assistant Superintendent Ready confirmed that is the case. All NVUSD buildings are equipped with interior locks on doors of any room with an occupancy of 5 or more.
 - AR 3516.1 Fire Drills and Fires - Trustee Martin asked if NVUSD would need to make adjustments to ensure that all school sites perform drills within the 10 days of the beginning of the year as is required with this change. Assistant Superintendent Ready shared that it would be a small adjustment but schools will be prepared to make the change and comply with the new regulation.
 - AR 5141 - Health Care and Emergencies - Trustee Martin asked if AEDs were at all secondary sites. Assistant Superintendent Ready confirmed that all secondary sites are equipped with AEDs and have staff that are trained to use. The Maintenance department also ensures that all are certified annually.
 - BP/AR 6178.1 Work Based Learning - NVUSD does not currently have an Apprenticeship program. Apprenticeship programs are very specifically defined and require instructional hours and course work. NVUSD currently has intern programs at the secondary level. With Strategy 2 Work based learning is an area of growth for NVUSD. Instructional Services have staff assigned to support and facilitate building awareness of programs and communication. They

are also assisting in building more intern options for secondary students. At the elementary level, currently a few elementary schools host Career Days, the goal is for all elementary schools to host Career Days annually.

- Artificial Intelligence Task Force update and upcoming policy and guidelines adoption
 - Chief Technology Officer Michels with Education Technology Manager Green presented and shared with the committee an update on the AI Task Force. [Click here](#) to see the presentation.
 - AI Council is composed of approximately 30 members which include teachers, administrators, parents, students and technology staff.
 - With a goal of gaining an internal district view on AI, surveys were sent out to teachers and students. Approximately 1200 students responded. A large number of students shared that they do not like or use AI due to the environmental impacts.
 - The AI Council agrees that CSBA's recommended draft policy was sufficient with a slight addition to include academic integrity.
 - Draft policy is being finalized, it will be shared with Teacher Advisory, Parent Advisory and Student Advisory groups to gather feedback.
- School sponsored trips Board Policy 6153 and AR 6153
 - Currently field trips involving distances more than 100 miles, air travel, overnight travel or near water are approved by the Board of Education. Staff shared with the committee a desire to change policy requiring all field trips are board approved. This change would allow the Board of Education to be aware of all trips and it removes the need for staff to interpret policy and details of a trip to decide if it should be presented to the board for approval or not. Ed Code 35330 provides language stating that trips/excursions approved by the board with proper participation forms provides immunity from all claims against the district for any injury, accident, illness or death.
 - Staff will prepare draft policy language to share with the committee at the upcoming February meeting.

IV. Public Comment - None

V. Future Meeting Items - None requested

VI. Adjournment - Motion by Trustee Martin, Second by Trustee Hart, all in favor, meeting adjourned at 2:07pm

*Board Committee Members: Julianna Hart, Robin Jankiewicz, John Henry Martin
Staff: Rosanna Mucetti, Ed.D., Superintendent*